

Application Requirements

New applicants are required to submit the following:

1. Current Enhanced CRB.

Enhanced Disclosure applications forms are available at the Head Office for instigating checks on all applicants.

2. Proof of Identification.

A passport or other travel document or letter from the Home Office stating the holder is exempt from immigration control or has indefinite leave to enter or remain in the UK, or has no time limit to stay. And Full UK Driving Licence or any other document or letter from the Home Office stating the holder has current leave to remain or enter in the UK and is not precluded from taking the employment in question.

- A birth certificate issued in the UK - National Identify Card
- UK residents permit held by European Nationals
- Certificate of Entitlement to live in the UK

3. National Insurance Number.

Any document containing the National Insurance Number of the person named in a document issued by the:

- Inland Revenue - Benefits Agency – Current Payslip

4. Statement of Entry of the N.M.C.

All applicants if registered Nurses must submit their statement of entry of the NMC

5. N.M.C Pin Number and Expiry Date.

All applicants if registered Nurses must submit their NMC Pin Number and Expiry Date.

6. Two References

Contact names and addresses of two references at management level for whom you have worked with during the last five years without gaps.

7. Certificates: All applicants must have certificates relating to Health and safety, Manual Handling, Care and Nursing Qualifications and courses.

8. Four Passport Size Photographs

9. Certificate of Immunisation (Hep B)

10. Proof of Address i.e. bank statement or utility bill or Council Tax bill.

PLEASE NOTE THAT ALL APPLICATION FORMS AND RELATED PAPERWORK MUST BE FULLY COMPLETED I.E. NO GAPS IN THE EMPLOYMENT HISTORY PRECEEDING FIVE YEARS (MINIMUM)